



## ADMINISTRATIVE FEES & FINES

Approved March 23, 2015

### Contact Information

Managing Agent for the Village at Skyliner Summit at Broken Top HOA:  
 Cascadia Management, Inc. | 541-617-3863 | manager@mycascadia.com

### I. INTRODUCTION

- A. This Schedule of Administrative Fees & Fines (“Schedule”) is authorized by the Boards of Directors of the Skyliner Summit at Broken Top HOA (SSBT) and the Village at Skyliner Summit at Broken Top HOA (Village) in accordance with the CC&Rs, Bylaws, and Rules & Regulations of both associations.
- B. This Schedule is binding on all owners in the Village at Skyliner Summit at Broken Top HOA.
- C. This Schedule is administered by the Boards of Directors of SSBT and the Village and the Managing Agent empowered by those Boards.
- D. The policies and procedures under which this Schedule is administered are delineated in the most recent Village Rules & Regulations.
- E. This Schedule may be updated, amended, or replaced at any time by action of the Boards of SSBT and the Village. Owners are advised to check with the Managing Agent for the most recent Schedule.

### II. SCHEDULE OF ADMINISTRATIVE FEES

|    |   |                |
|----|---|----------------|
| 1. | Late fee                                  | \$25 per month |
| 2. | Set up and documentation fee (new Owners) | \$150.00       |

### III. SCHEDULE OF FINES FOR COMPLIANCE VIOLATIONS

|    |   |   |
|----|---|---|
| 1. | Tier-1 fines: easily corrected and minor violations of rules.   | \$25–\$50 per violation<br>and up to \$25 per day   |
| 2. | Tier-2 fines: major violations of rules.  | \$100–\$500 per violation<br>and up to \$50 per day   |
| 3. | Tier-3 fines: unsafe practices (including illegal fireworks), major nuisances, and permanent damage or alterations.<br><br>Removal of trees greater than 6” in diameter (measured 54” off the ground) | \$500–\$2,500 per violation<br>and up to \$250 per day<br><br>\$2,500 + \$500 per inch of<br>diameter over 6” |

**IV. ADOPTION AND APPROVAL**

This Schedule of Administrative Fees & Fines for the Village at Skyliner Summit at Broken Top Homeowners' Association, is hereby adopted and approved this 23rd day of March, 2015 by the Village Board of Directors as authorized by the CC&Rs and Bylaws of the Village at Skyliner Summit at Broken Top HOA.

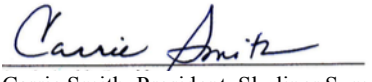
For the Board of Directors:

A handwritten signature in cursive script that reads "Mary Howard". The signature is written in black ink on a light-colored background.

Mary Howard, President, Village at Skyliner Summit at Broken Top HOA

This Schedule of Administrative Fees & Fines for Skyliner Summit at Broken Top Homeowners' Association, is hereby adopted and approved this 29<sup>th</sup> day of January, 2015 by the master association Board of Directors as authorized by the CC&Rs and Bylaws of the Skyliner Summit at Broken Top HOA.

For the Board of Directors:

A handwritten signature in cursive script that reads "Carrie Smith". The signature is written in black ink on a light-colored background.

Carrie Smith, President, Skyliner Summit at Broken Top HOA